

**Olympic and Paralympic Community Action Group  
Thursday 28 July 2011**

**2:30pm, Acorn Suite, Campus West**

Present:	Matt Rayner	Sports & Youth Manager, WHBC
	Moreen Pascal	Kaleidoscope Enterprise Ltd
	Jenny Oxley	Museum Curator, WHBC
	Victoria Saurin	Hatfield Town Centre Co-ordinator, WHBC
	William Stephens	Activate Forum, Welwyn Hatfield Day Service
	Hassan Hali	Welwyn Hatfield Day Service
	Ellie Turner	Welwyn Hatfield Housing Trust
	Dave Bartlett	WHSPAA
	Carolyn Carman	Gosling Sports Park
Apologies:	Stuart Trower	Finesse Leisure Trust
	Lynne Pestle	Herts Sports Village
	Laura Johnson	Herts Sports Village
	Annie Hawkins	HCC
	Gareth Morgan	Herts is Ready for Winner
	Sue Cave	Alliance Coordinator, WHBC

### **1. Welcome & Introductions**

Matt welcomed everyone to the meeting and brief introductions were made around the table.

Matt had received a few apologies.

### **2. Update after previous meeting**

Matt advised the group around the evening route that the Olympic Torch will be taking and therefore an estimate that the Torch could be coming to Hertfordshire around the weekend of 7/8 July:

5 July - Ipswich

6 July - Chelmsford

7 July - Cambridge

8 July - Luton

9 July – Oxford

Details of the exact torch relay will be released to the general public in November once the route has been confirmed with all local authorities including the emergency services. For more details on the overnight stops please go to the [www.london2012.com](http://www.london2012.com)

Matt stated that although the Borough might not get the Torch coming through many of our residents will travel to see the Torch and therefore ensuring we are doing something locally is important.

The local authority is still waiting to hear more about the Lady Godiva procession which is due to leave Coventry and travel south through Welwyn Hatfield to London in August of 2012. Details have not been released and the relevant authorities are still working with the procession team to confirm and agree arrangements.

### **3. Community Fun Day – 10 March 2011, Campus West**

Campus West has been booked for the day this includes a 2 hour slot in Roller City where partners are able to put on taster session for people to come and try something out.

Rough idea of the set up of the day is as follows:

1. Roller City 12noon-2pm Sport Taster Sessions
2. Council Chamber Music Taster Sessions
3. Acorn Suite art activities
4. Small Room mini cinema showing Olympic themed films
5. Hawthorn Theatre activity TBC
6. Café/Bar area to have a cultural theme
7. Several different stalls out around the building promoting organizations
8. Welwyn Hatfield Carnival Launch
9. Gallery/exhibition at Campus West

It was agreed that each area would have a different lead which are as follows:

1. WHSPAA and Activate Forum
2. WHBC
3. Mill Green Museum and Housing Trust
4. WHBC
5. Campus West
6. Kaleidoscope Ltd
7. All partners
8. Housing Trust
9. Digswell Arts Trust (George Woodcraft) and Campus West

It is the responsibility of each partner to do some research into what different activities can be put on during the day and which partners are doing what. This is to be fed back to the group in the October meeting.

Several points were raised around involving schools and ensuring that all the communities are engaged, especially ensure there are activities for adults.

#### **4. Welwyn Hatfield Carnival**

Ellie gave a brief overview of the ideas behind the carnival and has been working with Festive Road from Milton Keynes to gather ideas and quotes on how best to approach this. At the moment the idea is to have the carnival tied into some form of Kaleidoscope event down at Stanborough Park. Welwyn Hatfield Day Service expressed an interest in the carnival especially if part of it could have a disability theme. Ellie thought that using the 10 March as a launch event would tie things in quite well as it would engage all the community and let everyone know about what is planned. More details to follow on this as the funding is the biggest obstacle.

#### **5. Seven Days of Culture**

The group confirmed that the 7 day event catalogue is a great idea and that promoting different things happening around the borough during the 1<sup>st</sup> week of July should have a really impact on everyone.

*Weekend Ideas included:*

- Kaleidoscope
- Herts Youth Games
- Community Day Hatfield
- Gosling Open Day
- Celtic Games – Roman Baths
- Olympic Craft Day – Mill Green Museum
- Concert at Campus West

*Week day ideas included:*

- Mayors Golf Day
- Open club tournaments in the evenings
- Local Pub Quiz's become sport specific
- Activate Forum Festival
- Herts Corporate Games
- Groundwork Spots vs Strips
- School Events
- Local Golf Tournaments

## **7. Other actions and items to note**

Jenny brought up that both events should try and get Inspire mark status, Matt to look into and maybe work with William on getting the paper work done. Dave said he would speak with the sports clubs and see how they can get involved in different competitions for the seven days of culture.

Matt asked those who have been assigned a specific role for the Community Day to start to get some ideas down and work with partners to progress. There will not be another meeting until October so if it important that at that meeting partners have start to confirm acts/ideas and organizations to help on the day.

Matt was asked to liaise with the following who are currently missing from the group:

Library Service

Town Council

Campus West

Schools

Parish Councils

Local Businesses

YMCA

Local youth groups (scouts/guides/cadets)

However if any members from the group have specific contacts for any of the above please let Matt know as soon as possible so he can use that contact

## **Next Meeting**

**21 October Acorn Suite, Campus West @ 10am-12noon**