

Minutes of the Executive Committee Meeting of the Welwyn Hatfield Sport and Physical Activity Alliance (WHSPAA)

18th April 2011, Campus West

Present: Andrew Anastasiou (AA; Child UK), Dave Bartlett (DB; Chair), James Edgerley (JE; Gosling Sports Park), Laura Johnson (LJ; Herts Sports Village), John O'Callaghan (JOC; Herts Sports Partnership), Lynne Pestle (LP; Treasurer and UoH), Matt Rayner (MR; Youth and Sport Partnerships Manager and Acting Sec for this meeting), Amanda Riches (AR; Finesse Leisure), Claire Smith (CS; Contacts Secretary), Cllr Darren Bennett (Sports Champion), Williams Stephens (Activate Forum Chair), Toby Garrett (Club Rep and Chair of Clubs Working Group).

Also present were John Mather and Jane Oram from North Mymms CC.

1 Welcome/Apologies

DB opened with a welcome to all and thanks to North Mymms CC for coming along. Minutes and Actions from 2010 AGM was added to the agenda under point 4

Apologies

Carmen Dillon (CVS), Doug King (Clubs Rep, Digswell Sports Association), John Manitarra (Child UK, Andrew Anastasiou standing in), David Nobbs (Hatfield Hyde Cricket Club), Steve Savva (WH School Sports Partnership)

2 Minutes of Previous Meeting

The minutes of the meeting held on 17th January 2011 were approved as an accurate record.

Any matters arising and actions would be covered by the agenda.

Only matter to note was that the Activate Money had now been transferred into the WHSPAA account.

3 Executive Reports

3.1 Chairman Report (DB)

- Highlighted the continued disbanding of School Sports Partnerships; however there has been some funding offered to schools. This money would be used to work with those schools competing in the inter schools competitions.
- The Clubs Forum in January was extremely good and feedback was fantastic however we were a little short on numbers.
- Thanks were passed to the borough council for another superb Sports Awards.
- WHSPAA is still looking for a minute secretary
- WHSPAA working with Mill Green Museum on getting Olympic and Paralympic Banner done.
 - **ACTION DAVE TO SEND DETAILS TO CLUBS**

3.2 Youth and Sports Partnership Manager Report (MR)

- Thanked everyone for their support especially WHSPAA and partners who sponsored an award without which the evening wouldn't have been possible. There were over 60 nominations, more than 200 guests on the night and 20 awards presented.
- The Sports Facility Study is now a public document. The Sports Forum (DB sits on group) will now start looking at developing a strategy and action for sports facilities.

- MR stated that due to the findings of the Study and the requirements of the 106 agreement with the University surrounding Angerland Common, some facilities will be reinstated there. Matt will be meeting with relevant clubs heads in May to discuss proposals and options.
- Livewire project target reached and were over by more than 10%, thanks again to all partners for their hard work and contribution into the scheme.
- The new livewire scheme, Sportivate is now live and Matt has been in touch with partners.

3.3 Financial Report (LP)

- Finances all good, there is roughly £10,000 left in the account
- The majority of the Sport England money has been spent, however there are some areas that have had little expenditure
- All Activate Forum money finally into the account
- After the AGM Matt and Lynne will be looking to move the account to Barclays...however at moment the issues previously faced with Natwest seemed to have resolved themselves.
- The accounts are being audited on 20 April by Herts Sport Partnership,
 - **ACTION MATT AND LYNNE TO MEET BEFORE THIS MEETING**

3.4 Clubs Working Group (TB)

- No meeting has take place so no report required

3.4.1 Club Development Fund (MR)

- North Mymms were present to put forward their application. The application was around increasing schools visit to gain more interest in cricket around the local community. Last year saw the programme increase their colt's numbers from 28 to 52. The club stated all club coaches visiting schools have already got HSP coach mark.
- Valdez Gymnastic were NOT present to put forward their application. Main point of contention was that the club was not affiliated to its NGB.
- It was noted by all members present that the executive board will not be funding clubs that are not affiliated where possible to their NGB; WHSPAA will take a steer from HSP where there might be an exception to this requirement. Also no applications will be funded without them being present at the meeting.

3.5 School Sports Partnership (SS) – MR presenting on his behalf

- Latest newsletter is on website for notes
- School Sports Partnership in its current state coming into its final term.
- Congratulations were passed to SS for his award at the Sports Awards for his contribution over the past few years to community sport.

4 Other

4.1 Update for plans for 2010-11

- All targets have been completed as set out in this years plan excluding
 - Upgrading the website with 'Sporting Hero's surrounding the Olympics and Paralympics' however this is still under work and will be completed by September it is hoped.
- WHSPAA did not run specific courses for its members as agreed in the Action Plan, this is due to the great work done already by HSP and that these courses are held at the University in Hatfield. Therefore it was felt there was not a requirement for WHSPAA to put on their own courses. 171 places were taken up by Welwyn Hatfield residents or resident clubs during the HSP coach education week and conference.
- The 3rd Activate Forum has yet to be held but is planned for the summer.
- There have not been 3 Activate newsletters however they have fed into the WHSPAA ones.

4.2 Actions and Minutes from 2010 AGM (MR)

- All actions have been reached. DB and MR are currently making final amendments to the constitution. WHSPAA is still not receiving any reports from Oaklands College. And there are over 100 clubs now with up to date information on the website

4.3 Plans for 2011-2012 (MR)

- MR presented an options paper which listed several different projects that WHSPAA could be involved with over the next 12months. The following projects were agreed to be funded and amounts agreed by the executive board. This plan will go to AGM for approval.
 - Future Programme – developing young athletes £150 per athlete MAX **£1,500** with £3,000 coming from the council
 - Olympic/Paralympic Evening – celebrating the Games coming to the UK, **£650** Activate Forum agreed to fund £650 and council £700
 - Coaching Support for School & Youth Games – due to the disbanding of SSP there will be little support for both these events and therefore a contribution to these is important to ensure that the young people get as much as they can from them. **£1,000** based roughly on £15 per session equals around 60 sessions
 - Sports Awards 2012 – to ensure the success and maximum exposure of the 2012 awards WHSPAA will put **£1,000** to the event which includes the sponsorship of one award.
 - Local Events – to ensure that local wards and villages get to hear about and see the good work that we do and promote their local clubs. **£1,000**
 - Club Development Fund – after the success of this year's applications to continue to club clubs but this time only £250 for small projects. **£2,500**
 - Newsletter – it is important to have some form of hard copy to give to residents, councillors, prospective funders. It was agreed to discuss the number printed as well and be more strategic in where they go. **£1,000**
 - Clubs Forum – provide a greater opportunity for clubs to develop their programme and themselves. A survey on what they want from these events is needed however it is important that they are still taking place **£1,000**
 - Active Universities – there is no associated costs with this as this will be grant income to develop links between students across the borough and relevant clubs.
 - **Total projected spend for year 2011-12: £9,650**

4.4 WHSPAA Communication (DB)

- Newsletter is nearly completed and this time is being done by MR
- The Brochure for 2011 is going to be much better due to the up to date information being gathered on the new website. Thanks to all clubs for their contributions
 - **ACTION PARTNERS TO UPDATE THEIR AREAS AND SEND TO MR**
- Facebook is currently low on followers however it is being used and people are visiting it

4.5 Sports Facilities Study (MR) Covered in the report above

- Copy of the study is on the WHSPAA website

4.6 AGM – Olympic Forum (DB)

- Will take place at Gosling Sports Park, Collingwood Suite on 23rd May 2011.
- Mark Richardson will be giving the key not speech at the event, agenda at the moment looks as follows:
 - 6:30-7pm Registration and Refreshments
 - 7pm-7:30pm WHSPAA AGM
 - 7:30pm-7:45pm Rob Hardwick re: Coach Mark and Coaching Database
 - 7:45pm-8pm Herts Ready for Winners Presentation on the what the Olympics mean to Herts and WelHat
 - 8pm Keynote Speech and Question time for former Olympic Silver Medallist Mark Richardson
- **ACTION DAVE TO SEND OUT OFFICER NOMINATIONS**

- All papers to be sent out to members and main public by 9th May as stated in the constitution

5 Partner's Reports

Each partner gave a few highlights from their written reports:

- Child UK's partnership with the Council on running the Play Ranger programme has seen 89 sessions run over the past year with an average of 19 people per session. Moonlight football continues to be a great success and there is an opportunity that they could form a partnership with Arsenal to get the winning to get a visit around the stadium.
- Finesse working closely with Activate Forum, County Council and Borough Council in progressing the cycling project
- Gosling thanked WHSPAA for the club development fund which has enabled them to get partnership to the Eastern Region Gymnastics Association. This enables athletes to compete in competition and gain access to special resources
- Activate Forum is in the process of rejuvenating itself after a quiet 6 months. Bike project with Finesse and Borough Council is key priority along with a Summer Festival which will be held at Roe Hill Hall and Briars Pavilion in Hatfield.
- University of Hertfordshire and Herts Sports Village highlighted their successful joint bid with HSP for Active Universities which will see WHSPAA become a partner. UH narrowly lost to Beds Uni in the 2011 Varsity 6-5 in the 11 sport competition.
- CVS focused on their Olympic and Paralympic ideas for the forthcoming year.
- HSP thanked WHSPAA and its partners for their success with the 2010-11 Livewire project. As mentioned over 150 places in Coach Education week went to Welwyn Hatfield. There is a new marketing manager just started who will be looking at the development of their website. HSP AGM is on the 14 June at the University and all are welcome to attend.

See WHSPASA website// About us// Agenda Minutes and Reports, for copies of all the above reports

6 A.O.B.

- **Kaleidoscope:** the council has received confirmation from Kaleidoscope LTD that there will not be a 2011 Festival this year. However the organisation is looking at working with Activate Forum and Youth Connexions to run some form of event in August in Hatfield. As well as looking at developing some form of Kaleidoscope Olympic Themed Festival 2012.

Date of Next Meetings:

AGM and Olympic Themed Club Forum, 23rd May
 Goslings Sports Park, Collingwood Suite
 6:30pm-7pm Registration and Refreshments